

POSITION	Business Analyst Assistant
LEVEL	Mid - Senior
SUPERVISOR	Lead
DEPARTMENT	Technical
CONTRACT LENGTH	Mid – 3 or 12 months Senior – 12 months
JOB SUMMARY	Business Analyst Assistant is responsible for assisting in requirements management efforts in the team of multiple business analysts on a project. Business Analyst Assistant should be able to organize planning the business analysis activities, determining how requirements will be collected, described and understood by the team, identify problems and opportunities within a company and ultimately provides solutions that help achieve the business' goals in the collaboration and under the direction of Lead BA.
JOB RESPONSIBILITIES	<ul style="list-style-type: none"> • Translate business ideas into well-structured requirements • Formalize, document and visualize requirements. • Digest complex requirements and convert into INVEST (Independent, Negotiable, Valuable, Estimable, Small, Testable) acceptance criteria. • Interact with the development team during the project implementation. • Developing and maintaining documentation: stories, diagrams, check-lists, and questionnaire. • Assisting in the planning of BA process and activities.
EDUCATION	<ul style="list-style-type: none"> • Minimum of a Bachelor’s Degree in Computer Science, Business Administration, or any relevant field.

<p>EXPERIENCE</p>	<ul style="list-style-type: none"> • Minimum of 4 years of experience • Minimum of 3 years working as a Business Analyst • Experience in Atlassian tools: Jira, Confluence • Experience working with senior decision-makers
<p>SKILLS, ABILITIES, AND KNOWLEDGE</p>	<ul style="list-style-type: none"> • Knowledge about the main statement of babok and K. Wiegers • Strong communication/interpersonal skills • Proven analytical background • Proven business and systems analysis skills coupled with the ability to translate even chaotic input into well-structured requirement • Knowledge of the main notations of visual modelling is preferred; • Sufficient knowledge in Agile-based methodologies • Knowledge in requirement life-cycle • Knowledge in IT-products development process • Good understanding of technologies and principles of building modern web applications (especially OOT) • Good understanding of technologies and principles of building modern mobile applications (Android, iOS). • Understanding of principles of creation TV applications (Tizen, WebOS) • Exceptional communication skills in both English and Arabic • Strong can-do attitude, problem-solving skills, and a willingness to walk the extra mile • High level of self-motivation with minimal supervision required.
<p>PREFERENCES</p>	<ul style="list-style-type: none"> • Product Owner Certificates • PMP Certificate • Scrum Master Certificate • BA Certificate