

POSITION	Manual QA Officer
LEVEL	Mid - Senior
SUPERVISOR	QA Lead
DEPARTMENT	Technical
CONTRACT LENGTH	Mid – 3 or 12 months Senior – 12 months
JOB SUMMARY	The Manual QA Officer will monitor every phase of the development process to ensure that the design and software adhere to company standards. You will help meet deadlines by breaking up the development process into attainable testing goals and relaying any issues back to the development and product teams or leaders.
JOB RESPONSIBILITIES	<ul style="list-style-type: none"> • Analysis of project / product requirements, work with project and technical documentation • Creation and maintenance of test documentation for project • Document risks and assumptions • Create test progress and results reports • Develop tests (UI, API, etc.) • Create test plan and strategy • Develop standards and procedures to determine product quality and release readiness • Integration of tests with CI and Continues Delivery • Review tasks in backlog and prioritize them • Identification of defects and their entry into the bug tracking system • Identify any potential problems that users might encounter • Research new tools, technologies, and testing processes • Perform Black Box on products or product components as needed, through manual testing. • The test scope may include but not be limited to acceptance, functional, regression, performance, load, stress, security, usability, user-experience, system, and data quality tests • Verify bug-fixes • Drive innovation and streamline overall testing processes • Experience on mobile testing
EDUCATION	<ul style="list-style-type: none"> • Diploma or BA in Computer Science, Engineering or a related field

EXPERIENCE	<ul style="list-style-type: none">• Minimum of 4 years of experience as a Software Tester or similar role• Experience with SVOD is a plus
SKILLS, ABILITIES, AND KNOWLEDGE	<ul style="list-style-type: none">• Be very familiar with testing techniques and testing types• Familiarity with Agile frameworks and regression testing• Familiarity with SQL (Database Testing)• Familiar with Jira• Familiar with Git flow• Ability to document and troubleshoot errors• Working knowledge of test management software (e.g. Jira)• Excellent communication skills• Attention to detail• Analytical mind and problem-solving aptitude• Strong organizational skills
PREFERENCES	<ul style="list-style-type: none">• QC Certificates